

## REQUIREMENTS FOR REGISTRATION OF MARRIAGE

1. Note that the parties to the marriage need to be residing within the district (area) of the Marriage Officer for a period of not less than thirty (30) days immediately preceding the date on which the application for registration of marriage is made to the Consular Section.
2. Spouse's name should be included first on the passport of the husband/wife before registering the marriage.
3. Applicant needs to obtain the following three (3) forms from the Consular Section:-
  - a) Schedule II reg. Notice of Marriage
  - a) Schedule III reg. Declaration to be made by the Bride and Bridegroom.
  - b) Marriage Registration Form which includes details of three (3) witnesses who would be present during registration of marriage.

These forms (duly filled in block letters) to be submitted in person or by post along with the following documents: -

- a) Copy of passport of Bride and Bridegroom showing visa status (in case of Indian national)
  - b) Copy of passport of three witnesses, if the witness is Indian national, then a copy of the visa page should also be submitted.
  - c) Census Register (Koseki-Shohon) and Marriage Acceptance Certificate (Juri-Shomeisho) to be translated into English and should be attested by Ministry of Foreign Affairs.
  - d) Copy of Alien Registration Card for Indian Nationals.
  - e) If divorced, photocopy of 'divorce decree' to be enclosed.
4. The Schedule II (Notice of Intended Marriage) form will be pasted on the Notice Board, if any, regarding this marriage. A copy of Notice would be sent to the concerned Marriage Officer in India for their records.
  5. After expiry of one month, and if no objections are received in the interregnum, the applicant should approach Consular Section for fixing appointment date with the Marriage Officer.
  6. Whenever a Marriage is not solemnized within three (3) months from the date on which notice thereof has been given to Marriage Officer as required by the rules, the notice and all other proceedings arising therefrom shall be deemed to have lapsed, and marriage shall not be solemnized until a new notice has been given in the manner laid down in the Act (Special marriage Act 1954)
  7. At the time of registration/appointment, please bring all the documents in original.
  8. Fee of Yen 7400 (inclusive of Yen 200 as Service Charge) to be paid by cash.
  9. Applicant who doesn't have proper Japanese Visa can not be accepted.