

Consulate General of India  
Osaka Kobe

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**NOTICE**

Subject : Receiving visa applications at Consulate – Regarding  
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The current service provider for visa services, M/s. IVS Global, Japan will no longer accept visa applications with effect from 21.03.2017. Effective from 21.03.2017, we shall receive visa applications directly at the Consulate at its premises located at 10<sup>th</sup> Floor, Semba IS Building, 9 – 26, Kyutaromachi, 1 – Chome, Chuo-ku, Osaka 541 - 0056. The Embassy of India, Tokyo and the Consulate General of India Osaka are in the process of changing their visa outsourcing agent.

In order to smoothen the process and the needs of the visa applicants, all concerned may please note the following :-

1. Visa applications will be received at the Consulate on all working days between 0930 to 1130 Hrs.
2. Passports may be collected from the Consulate between 1530 to 1630 hours. Agents may collect the passports against proper authority.
3. Normally, a visa is issued in 3 working days. However, it takes longer in specific cases, such as for non-Japan nationals.
4. Applicants may send their applications, passport, fee etc. by post at their own risk. Please note that delays may occur in such cases which is beyond our control. Please use the authorized postal service of Japan Post (GENKIN KAKITOME) for sending application, passport and fee.
5. All applicants submitting their application by Post from 21<sup>st</sup> March, 2017 may kindly send their applications to the Consular Wing of the Consulate directly at the address mentioned above by clearly mentioning "**Application for Visa Services**" on the envelope.
6. Applicants who want their passports back by post may kindly include one good quality self-addressed envelope,

without stamps, in their applications for returning passport/documents after due processing. The passports will be sent back by Registered Post of the Japan Post on 'Pay on Delivery' basis by means of 'Yu Pack Chakubarai'. Hence, please do not include any postal charges while sending applications.

7. All telephone enquiries regarding visa may be made on the phone number 06 4963 3219 w.e.f 21<sup>st</sup> March, 2017. Please call between 1000 to 1200 hrs. and 1430 to 1630 Hrs.

8. All concerned are requested to submit exact fee amount while submitting applications. It will not always be possible for us to arrange change.

9. The time-frame laid down above is indicative in nature. Consulate reserves the right to change the time frame as per exigencies.

10. The Consulate shall not provide any regular visa services during weekends or on holidays.

11. All Applicants are requested to include their email/mobile number in case we need to contact them.

12. The Consulate will charge appropriate visa fee and service fee of Yen 200/- on each application. There will be no agency fee.

13. The Consulate will not provide any other value added service, like form filling, printing, photocopy, internet facility/computer.

14. Visa fee details and documentary requirements are available on the Consulate website at the link : <https://www.indconosaka.org/pages.php?id=21>

15. Applicants are requested to ensure that the applicants are complete in all respect and accompanied by requisite fees and documents. Incomplete applications/documents will result in delay in processing. Consulate takes no responsibility for delay in such cases.

16. This Notice issues in supersession of our earlier Notice on the above subject.

Osaka, the 15<sup>th</sup> March, 2017

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